



New Hampshire Real Estate Appraiser Board

APPLICATION FOR REAL ESTATE APPRAISER LICENSE OR CERTIFICATE

Instructions

Please Print or Type.
If additional space is required, attach additional sheets.
Be sure to sign the application and have it notarized.
Be sure to attach supplemental forms.
Enclose non-refundable application fee of \$100.00 (certified check or money order payable to the Treasurer, State of NH)
Incomplete applications will be returned unprocessed

Part I – Personal Information

1. Check ONE space only to indicate the type of license or certificate for which you are applying.

- ☐ LICENSED RESIDENTIAL APPRAISER
☐ CERTIFIED RESIDENTIAL APPRAISER
☐ CERTIFIED GENERAL APPRAISER
☐ NON-RESIDENT LICENSED RESIDENTIAL APPRAISER
☐ NON-RESIDENT CERTIFIED RESIDENTIAL APPRAISER
☐ NON-RESIDENT CERTIFIED GENERAL APPRAISER

If you are not a resident of New Hampshire, you must complete and attach an Irrevocable Consent for Service of Process.

2. Full Name _____
(First) (Middle Name) (Last)

3. Date of Birth: ____/____/____

4. Social Security No.: _____

5. Legal Resident of: _____

6. Name of Principal Place of Business: _____

If you provide appraisal services from any other addresses or as an employee or subcontractor for any other companies,
please attach an additional page providing the business name, address and phone numbers for each.

7. Contact Information

	<u>Home</u>	<u>Principal Place of Business</u>
Address	_____	_____
City, State, Zip Code	_____	_____
Telephone Number	_____	_____
Fax Number:	_____	_____
E-Mail:	_____	_____

8. Preferred Mailing Address:* Home _____ Work _____ Other _____

Other: _____

**Note: Your mailing address will become public information.*

For questions 9 – 14 circle Yes or No. For any questions answered “yes”, attach an additional page providing the details.

- | | | |
|---|-----|----|
| 9. Have you ever been known by any other name? | Yes | No |
| 10. Have you ever had an appraiser license or certificate refused, revoked or suspended, or have you ever been otherwise disciplined for real estate appraiser activity in this or any other state? | Yes | No |
| 11. Have you ever been convicted of a misdemeanor involving dishonesty, forgery, fraud, misrepresentation or similar offense? | Yes | No |
| 12. Have you ever been convicted of a felony? | Yes | No |
| 13. Have you previously applied for a real estate appraiser license or certificate in New Hampshire? | Yes | No |
| 14. Have you ever been licensed or certified as a real estate appraiser in another jurisdiction? | Yes | No |

Part II - Education

- ♦ Attach to this application evidence that you have completed the required qualifying education and that a passing grade was achieved (e.g. Completion certificate, official transcript, etc.).
- ♦ Credit will only be granted for attending and passing courses that are approved by the Board.
- ♦ Applications that include education taken after January 1, 2008 must also include a completed course tracking worksheet.
- ♦ CR and CG applicants after January 1, 2008 must attach a copy of college transcript showing CR applicant has Associates Degree and CG candidate has Bachelor's degree. See Board Rule Rab 302.18 for equivalents and alternatives.

Part III – Experience

- ♦ Attach to this application evidence that you have attained the require amount of prerequisite experience.
- ♦ Experience must be documented on the Board issued Experience Log (duplicate forms as required).
- ♦ The Board will review your log and contact you to request complete copies of certain reports. Those reports will be reviewed to ascertain your understanding of Standards Rules 1 and 2. Deficient work samples are grounds to deny this application.

Part IV – Signature and Notarization

I understand that this application is of a continuing nature and that I must give correctly and fully the information herein sought. I will, therefore, prior to the time such license or certificate is issued, notify the New Hampshire Real Estate Appraiser Board of any change in respect to any matter on which information is herein sought, as to any facts hereafter developed, as to any subsequent incident which may have any bearing upon any information herein sought.

I hereby pledge that I will comply with the standards and ethics set forth in RSA 310B, and further state that I understand the types of misconduct for which disciplinary proceedings may be initiated against me as set forth in RSA 310-B.

Signature of Applicant

Date

State of _____

County of _____

On this the _____ day of _____ 20_____, before me, the undersigned officer, personally appeared _____, to me personally known to be (or satisfactorily proven to be) the person whose name is affixed to the attached application, and made oath/affirmed that the statements therein contained are true to the best of his/her knowledge and belief.

Signed: _____
(Notary Public/Justice of Peace)

My Commission Expires _____

Reminders ... Have you:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Completed entire application? | <input checked="" type="checkbox"/> Enclosed signed consent of service (if out of State resident)? |
| <input checked="" type="checkbox"/> Enclosed the application fee? | <input checked="" type="checkbox"/> Explained any “yes” answers to questions, 1, 6 and 9 – 14? |
| <input checked="" type="checkbox"/> Enclosed course completion certificates? | <input checked="" type="checkbox"/> Enclosed course tracking worksheet (after Jan 1, 2008)? |
| <input checked="" type="checkbox"/> Enclosed experience logs? | <input checked="" type="checkbox"/> Enclosed college transcript (if CR or CG applying after Jan 1, 2008)? |